

## **Artillery OCS Alumni Chapter**

### **Saint Barbara and Molly Pitcher Awards Policy (August 2016)**

#### **I. Ancient and Honorable Order of Saint Barbara and Molly Pitcher**

The Artillery Officer Candidate School Alumni Chapter is associated with 428<sup>th</sup> Field Artillery Brigade. The Commander of the 428<sup>th</sup> Field Artillery Brigade has been designated as the award authority for all Honorable Order of Saint Barbara and Molly Pitcher nominations generated from within the Artillery OCS Alumni Chapter. All Ancient Order of Saint Barbara nominations generated from within the Chapter will be evaluated and endorsed by the 428<sup>th</sup> Field Artillery Brigade Commander, who will submit them to the Commanding General of the Fires Center of Excellence at Fort Sill, the final approving authority for that award.

- 1. The Honorable Order of Saint Barbara** recognizes those individuals who have demonstrated the highest standards of integrity and moral character; displayed an outstanding degree of professional competence; served the United States Army or Marine Corps Field Artillery with selflessness; and contributed to the promotion of the Field Artillery in ways that stand out in the eyes of the recipient's seniors, subordinates and peers alike.
- 2. The Artillery Order of Molly Pitcher** recognizes those individuals (generally spouses) who have voluntarily contributed in a significant way to the improvement of the Field Artillery Community.
- 3. The Ancient Order of Saint Barbara** is the more distinguished of the two levels of the Military Society of Saint Barbara. It recognizes the select few who stand above their brethren of the Honorable Order. The specific criteria for accession into the Ancient Order is to have performed conspicuous, long-term service for or on behalf of the United States Army Field Artillery or Marine Corps Field Artillery. The Ancient Order is reserved for an elite few whose careers have embodied the spirit, dignity and sense of sacrifice and commitment epitomized by Saint Barbara. Membership in the Honorable Order is not a prerequisite for membership in the Ancient Order.

#### **II. Nomination and Approval Procedures**

The Artillery OCS Alumni Chapter uses a careful vetting process to ensure the utmost dignity and integrity of the awards presented to individuals associated with the Chapter. The following are the nomination procedures for these prestigious honors:

1. A letter of recommendation must first be submitted to Alumni Chapter Secretary for all awards. The letter must contain the following information about the nominee:
  - a. Name and rank (if applicable)
  - b. Last four digits of SSN or date of birth
  - c. Award desired
  - d. Civilian occupation
  - e. Home address
  - f. Email address
  - g. Phone #
  - h. Summary of any significant long term contributions made to the Field Artillery community while in and out of uniform.
  - i. Summary of any significant contributions made in support of the mission of the U.S. Field Artillery Association.
  - j. Summary of significant contributions made to support the purpose and aims of the Artillery OCS Alumni Chapter to preserve the legacy of the Fort Sill Artillery Officer Candidate School and the Artillery OCS Hall of Fame.
2. Nominations generated from within the Fort Sill Artillery OCS Hall of Fame Nominating Committee (Chapter President, Vice President, Secretary and Treasurer) or the Alumni Chapter Board of Directors (as a whole), are submitted directly to the 428<sup>th</sup> FA Brigade Commander for approval. (See item 4 below if it is for the Ancient Order of Saint Barbara.)
3. Nominations and letters of recommendation initiated from an individual Artillery OCS Alumni Chapter member are subject to vetting by the Fort Sill Artillery OCS Hall of Fame Nominating Committee. If approved, an endorsement and nomination form is prepared by the Secretary and forwarded to the 428<sup>th</sup> FA Brigade Commander for final approval. (See item 4 below if it is for the Ancient Order of Saint Barbara.)
4. Nominations for the Ancient Order of Saint Barbara go through the Alumni Chapter first, then to 428<sup>th</sup> FA Brigade Commander and finally to the Commanding General of the Fires Center of Excellence and Fort Sill who is the final approving authority. The Commanding General may approve, disapprove or downgrade the nomination to the Honorable Order as deemed appropriate.
5. The Awards Manager of the US Army Field Artillery Association will not process individual nominations or letters of recommendation received directly from Chapter members. All such nominations or recommendations are immediately deferred to the Artillery OCS Alumni Chapter.
6. The Artillery OCS Alumni Chapter does not participate in the nomination or approval process of any individual not associated with the Chapter. Situations not covered by this policy will be dealt with on a case by case basis by the Board of Directors in consultation with the Managing Director of the US Field Artillery Association.